

OUT OF STATE / FEDERAL OFFICERS ELIGIBILITY REQUIREMENTS
IMPORTANT! PLEASE READ!

*Under TCOLE Rule 219.2- "Reciprocity **for Out-of-State Peace Officers, Federal Criminal Investigators and Military Police,**" certain persons may be eligible to take the State Licensing Exam based on prior service as Out-of-State Peace Officers or Federal Investigators.*

This document is a preliminary application- its purpose is to determine if you have the proper training and service to be eligible for reciprocity under TCLEOSE Rule 219.2. If you are eligible, further instructions will be sent to you. It is highly recommended that you do not make any career or life decisions before completing the entire application process.

Incomplete forms or documentation will be returned.

Questions about this form or your qualifications please call (512) 936-7700.

Before submitting this preliminary application it is highly recommended that you review TCOLE Rule 217.1, Minimum Standards for Initial Licensure, on our website at www.tcole.texas.gov , Rules and Statutes. All applicants must meet all requirements, regardless of past service.

To meet the current licensing requirements of TCOLE Rule 217.1, you must have a national criminal history records check based on your fingerprints. Included with this application is the "Fingerprint Application Services of Texas (FAST)". If there are questions about the fingerprint process call (512) 936-7700. **If you are currently living out of state, please call our office to have a FAST application plus hard cards mailed to you.**

Qualifying Federal Departments:

The Texas Code of Criminal Procedure, § 2.122, recognizes specific criminal investigators of the United States as having authority to enforce selected state laws by virtue of their authority. Prior training will be evaluated and approved by the Commission to insure it meets current training requirements.

- (1) Special Agents of the Federal Bureau of Investigation;
- (2) Special Agents of the Secret Service;
- (3) Special Agents of the United States Immigration and Customs Enforcement;
- (4) Special Agents of the Bureau of Alcohol, Tobacco, Firearms and Explosives;
- (5) Special Agents of the United States Drug Enforcement Administration;
- (6) Inspectors of the United States Postal Inspection Service;
- (7) Special Agents of the Criminal Investigation Division of the Internal Revenue Service;
- (8) Civilian Special Agents of the United States Naval Criminal Investigative Service;
- (9) Marshals and Deputy Marshals of the United States Marshals Service;
- (10) Special Agents of the United States Department of State, Bureau of Diplomatic Security;
- (11) Special Agents of the Treasury Inspector General for Tax Administration;
- (12) Special Agents of the Office of Inspector General of the United States Social Security Administration;
- (13) Special Agents of the Office of Inspector General of the United States Department of Veterans Affairs;
- (14) A person designated as a Special Policeman by the Federal Protective Service of the General Services Administration under 40 U.S.C. Section 318 or 318d;
- (15) A Customs and Border Protection Officer or Border Patrol Agent of the United States Customs and Border Protection or an immigration enforcement agent, or deportation officer of the Department of Homeland Security;
- (16) A commissioned law enforcement officer of the National Parks Service;
- (17) A Special Agent or Law Enforcement Officer of the United States Forest Service; and
- (18) Security personnel working at a commercial nuclear power plant, including contract security personnel, trained and qualified under a security plan approved by the United States Nuclear Regulatory Commission.

Federal Officers must:

1. successfully complete an approved Federal Agency Law Enforcement training course (equivalent course topics and hours);
2. be subject to continued employment or eligible for re-hire (excluding retirement);
3. have honorably served (employed, benefits eligible) in one of the aforementioned federal full time paid capacities for 2 continuous years within the 4 years prior to application. Service time applied to this section must have been obtained following completion of a federal agency law enforcement approved basic training course; and
4. have a copy of all their military discharge(s) (DD-214) (if applicable); and
5. have a current fingerprint return on file with FAST.

Individuals from other U.S. states must:

1. provide proof of successful completion of a state POST-approved (or state licensing authority) basic police officer training academy with equivalent course topics and hours of training at the time of initial certification or licensure;
2. have honorably served (employed, benefits eligible) as a sworn full time paid peace officer for 2 continuous years within the 4 years prior to application. Service time applied to this section must have been obtained following completion of a state POST approved basic training course;
3. be subject to continued employment or eligible for re-hire (excluding retirement);
4. the applicant's license or certificate must never have been, nor currently be in the process of being, surrendered, suspended, or revoked; and
5. have a copy of all their military discharge(s) (DD-214) (if applicable). Individual has never received a dishonorable or other discharge based on misconduct barring future military service, Commission Rule 217.1(a)(13).

Required Documents to Accompany the Application to Determine Eligibility:

1. A certified or notarized copy of the basic training certificate for a police officer with hours listed. If hours are not listed on the certificate, documentation of hours completed must accompany the certificate (Reserve, part time, or auxiliary training is not accepted);
2. A certified or notarized copy of a Federal Agent's License or Credentials; or a certified or notarized copy of the police officer license or certificate issued by the state POST;
3. A notarized statement from the state POST, current or previous employing agency(s), or federal employing agency revealing any disciplinary action(s) that may have been taken against any license or certificate issued by that agency or any pending action; or that no disciplinary action has been taken at any time on your license or certification;
4. A notarized statement from your employing agency(s) confirming **full time service** as a peace officer, federal officer or agent. Exact service dates are required. (Reserve or auxiliary peace officer training is not accepted; probationary officer time prior to completion of an approved basic police officer training academy is not accepted);
5. A certified or notarized copy of your valid state-issued driver's license; and
6. A copy of all your military discharge(s) (DD-214) (if applicable).

The Commission may request that applicants submit a copy of the Basic and Advanced Training Curriculum for equivalency evaluation and final approval.



This document is your **FAST Fingerprint Pass** for a national criminal history record check. Please schedule a fingerprint appointment by visiting www.L1enrollment.com or by calling 1-888-467-2080. You must pay the \$41.45 fee for **FAST** services online with a credit card or onsite with a check or money order. Cash is not accepted!

1. Logon to www.L1enrollment.com
2. Select: **Texas**
3. Select: **Online Scheduling**
4. Select: **English or Espanol**
5. Enter: **First and Last Name**
6. Select: **TCOLE**
7. Enter: **Hiring Agency ORI, TX923466Z**
8. Enter: **LE-453007**
9. Follow the prompts to enter requested information.
10. Bring this completed form with you to your appointment.

Section One: Qualified Entity Information

TCOLE ORI#: TX923466Z Hiring Agency ORI: TX923466Z Original TCN: _____
(If resubmission for rejected fingerprints)

☐ Jailer ☐ Peace Officer ☐ Telecommunicator

Licensing Agency Name: Texas Commission on Law Enforcement

Contact: Janice Washington, janice.washington@tclease.state.tx.us

Hiring Agency or Academy Address: 6330 E. Hwy 290, Suite 200 Austin TX 78723-1035
Street Address City State Zip

Section Two: Applicant Name (To be completed by applicant)

Last: _____ First: _____ Middle: _____
(Please print)

Section Three: Waiver Information (To be signed by applicant)

I certify that all information I provided in relation to this criminal history record check is true and accurate. I authorize the Texas Department of Public Safety (DPS) to access Texas and Federal criminal history record information that pertains to me and disseminate that information to the designated Authorized Agency or Qualified Entity with which I am or am seeking to be employed or to serve as a volunteer, through the DPS Fingerprint-based Applicant Clearinghouse of Texas and as authorized by Texas Government Code Chapter 411 and any other applicable state or federal statute or policy. I authorize the Texas Department of Public Safety to submit my fingerprints and other application information to the FBI for the purpose of comparing the submitted information to available records in order to identify other information that may be pertinent to the application. I authorize the FBI to disclose potentially pertinent information to the DPS during the processing of this application and for as long hereafter as may be relevant to the activity for which this application is being submitted. I understand that the FBI may also retain my fingerprints and other applicant information in the FBI's permanent collection of fingerprints and related information, where all such data will be subject to comparisons against other submissions received by the FBI and to further disseminations by the FBI as may be authorized under the Federal Privacy Act (5USC 552a(b)). I understand I am entitled to obtain a copy of any criminal history record check and challenge the accuracy and completeness of the information before a final determination is made by the Qualified Entity. I also understand the Qualified Entity may deny me access to children, the elderly, or individuals with disabilities until the criminal history record check is completed

Signature: _____ Date: _____

Section Four: Service Center Information (To be completed by FAST Enrollment Officer)

Date Prints Taken _____ Amount Charged For Service: \$41.45

Paid by: ☐ Check ☐ Money Order ☐ Visa ☐ MasterCard ☐ Billing Acct _____

TCN: _____

☐ I HAVE COMPARED THE GOVERNMENT-ISSUED IDENTIFICATION PRESENTED BY THE APPLICANT AND ATTEST THAT TO MY BEST DETERMINATION; I HAVE FINGERPRINTED THE SAME PERSON.

E.O. Name: _____ E.O. Signature: _____
(Please print)

Mail this form with all required documents to:

Texas Commission on Law Enforcement (TCOLE)
6330 E. Highway 290, STE 200
Austin, Texas 78723-1035
www.tcole.texas.gov

Out of State/Federal Officers Eligibility Form

THIS IS NOT AN APPLICATION.

This form is to establish eligibility under reciprocity. If approved, you will be mailed an application allowing you to apply to take the peace officer licensing exam. Questions, please call (512) 936-7700.

Incomplete forms or documentation will be returned. Please allow 2 weeks for processing.

Please type or print all information.

Date of Application: _____
Last Name: _____ First Name: _____ M.I.: _____ Suffix: _____
Driver's License Number: _____ State: _____
Date of Birth: _____ ☐ High School Diploma ☐ GED
Address: _____ City: _____ State: _____
Zip Code: _____ Phone Number: _____ E-mail: _____

(5112) Out-of-state or federal officers; (Documents must bear original certification seals or stamps. Detailed documentation requirements are listed in the eligibility form instructions.)

1. ☐ A certified or notarized copy of the basic training certificate for a police officer;
2. ☐ A certified or notarized copy of a federal agent's license or credentials; or a certified or notarized copy of the police officer license or certificate issued by the state POST;
3. ☐ A notarized statement from the state POST, current employing agency, or federal employing agency revealing any disciplinary action(s) that may have been taken against any license or certificate issued by that agency or any pending action;
4. ☐ A notarized statement from your employing agency(s) confirming full time service as a police officer, federal officer, or agent;
5. ☐ A certified or notarized copy of your valid state-issued driver's license;
6. ☐ A copy of all your military discharge(s) (DD-214) (if applicable);
7. ☐ A copy of your fingerprint form submitted to FAST with a TCN listed.

Upon signing this document I understand that I will have to meet the requirements of Commission rule §217.1 for licensure. I have not been convicted of or placed on deferred adjudication for any Class B Misdemeanor or above, nor do I currently have pending criminal charges against me. I am fully aware that this application is a government document and, under penalties of perjury, I declare the foregoing information to be true and correct.

Signature of Applicant

_____/_____/_____
Date

Sworn to and subscribed before me, this the _____ day of _____, _____

Notary public in and for, State of _____

My commission expires ____/____/____

Printed Name of Notary

Notary Seal or Stamp

Signature of Notary

TEXAS COMMISSION ON LAW ENFORCEMENT

6330 E Highway 290, STE 200
Austin, Texas 78723-1035
Phone: (512) 936-7700
<http://www.tcole.texas.gov>

PID ASSIGNMENT (C-1)**Completion of all fields required****INDIVIDUAL INFORMATION**

1. Social Security Number	2. First Name	3. M.I.	4. Last Name	5. Suffix (Jr., etc.)
6. Race / Ethnicity <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Multicultural <input type="checkbox"/> White		7. Date of Birth / /	8. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	9. Driver's License State: Num.:
10. Home Mailing Address		11. City		12. State
14. Height		15. Weight	16. Hair Color	17. Eye Color
18. U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	19. Phone Number (include area code)		20. E-mail	

This form is to be submitted only for the express purpose of having a personal identification number (PID) assigned by TCLEOSE to the above named individual therein creating a TCOLE record and allowing training to be reported for that individual.

Agency administrator or training coordinator check appropriate box for their student or employee.

- ☐ Applying for entry into a basic licensing course.
☐ Applicant has read and received a copy of §217.23 Basic Licensing Enrollment Standards

Signature of Applicant_____
Date

- ☐ Future appointment as a Telecommunicator, Temporary or Licensed
☐ Future appointment as a County or Contract Jailer, Temporary or Licensed
☐ Future Appointment as a Probation Officer, Juvenile or Adult
☐ Ability to track training hours

TCOLE agency / training provider number _____ and Name _____

Agency Administrator or Training Coordinator (Type or Print)_____
Signature_____
Date**Individuals not associated with a training provider or agency check below.**

- ☐ Applying for instructors certificate
☐ Applying for Retired Federal Firearms ID
☐ Applying for consideration of prior out-of-state, federal, military, or TDCJ training

Signature of Applicant_____
Date